

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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**Minutes of the Meeting of
February 28, 2013
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Absent

Solicitor Sees - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:03 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 APPROVE GUARDIAN AD LITEM PSA. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional services agreements for substitute Guardian Ad Litem services for the period July 1, 2012 to June 30, 2013 with the following attorneys at the hourly rate of \$60/hour; John A. Felix, Matthew F. Golden, Angela Campana Lovecchio, David C. Raker, and John A. Smay.
- 2.2 APPROVE AMENDMENT TO PSA WITH ELOOP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved amendment 1 to professional service agreement with eLoop, LLC. extending it for a period of three years.

- 2.3 APPROVE PSA WITH ERIC L. VEY, MD. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Eric L. Vey, MD for pathology services for the PD's office not to exceed \$20,000 annually.
- 2.4 APPROVE PSA WITH HEALTH NETWORK LABS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Health Network Labs for the Coroner's office.
- 2.5 APPROVE AMENDMENT TO PSA WITH DELTA DEVELOPMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved amendment #1 to professional service agreement with Delta Development.
- 2.6 APPROVE GRANT APPLICATION TO FIRST COMMUNITY FOUNDATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the grant application to the First Community Foundation of PA in the amount of \$2,500.
- 2.7 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved TDA change - PCD - Assessment - change one Field Assessor position to one Lead Field Assessor

Mr. Wheeland recessed the Commissioners' Meeting at 10:07 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 PCD - ASSESSMENT - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved the promotion of Mark J. Anderson to full time Lead Field Assessor - Pay grade 7 - \$17.29/hour effective 3/3/13.
- 3.3 PRE RELEASE - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved thereclassification of Tammy Stidfole to full time replacement Resident Supervisor - Pay grade 6 - \$17.146235/hour effective 3/3/13, and Pre Release - promotion of Robin M. Goodwin to full time replacement Female Resident Supervisor/Cook - Pay grade 5 - \$14.55/hour effective 3/3/13.
- 3.4 PRISON - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Nicole E. Carrita as full time replacement Male Correctional Officer Relief (M/F) - COI - \$14.35/hour effective 3/4/13, and

Prison - Laura A. Vollman as full time replacement Female Correctional Officer Relief - COI - \$14.35/hour effective 3/4/13, and
Prison - John L. Erdos as full time replacement Male Correctional Officer Relief - COI - \$14.35/hour effective 3/10/13.

3.5 DPS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved the promotion of Darla G. Krotzer to full time replacement Chief Emergency Preparedness Planner - Pay grade 9 - \$42,535.29/annually effective 3/3/13, and DPS - promotion of Gregory S. Delany to full time replacement Telecommunicator II - Pay grade 7 - \$18.60/hour effective 3/3/13.

3.6 RMS - OPERATIONS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved the reclassification of Jared P. Gilbert as full time Equipment Operator - Pay grade 6 - \$15.86/hour effective 3/3/13.

3.7 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), adjourned the Salary Board at 10:12 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:10 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Mya Toon announced that Lycoming County is requesting bids for vehicle maintenance.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, March 5, 2012.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adjourned the Commissioners' Meeting at 10:10 a.m.